**LBB Festive Lighting Risk Assessment Template**

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| **Location:** |  |
| **Who is exposed to the risk:** | Individuals involved in the erection of the display and other Highway users. |
| **Date of Risk Assessment:** |  |
| **Assessors Name:** |  |
| **Review Date (***should be a minimum of 1 year from the last assessment***:** |  |
| **Public Liability Expiration Date:** |  |
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**Risk Assessment**

The risk rating score is the likelihood of a risk occurring times the severity should the risk occur. A guide to how to score these can be found below in the risk rating scale.

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| **No** | | | | | **Action or Activity?** | | **What are the hazards?** | **Who might be harmed and how?** | **What are you already doing?** | **Risk Rating Score** | **What further action is necessary** | **Who needs to carry out the action?** | **When is the action needed by?** |
|  | | | | | *Note what you are undertaking* | | *List the potential hazards* | *List who might be harmed and how* | *List measures already in place to control the risk* | *Insert risk score* | *List what action is needed to reduce risk.* | *List who needs to carry out the action* | *List when this action needs to be undertaken* |
| *E.g.* | | | | | *Erecting Festive Lighting* | | *Lighting falls onto highway* | *Other Highway Users* | *Staff qualified in assembling display* | *1x1= 2* | *Setting up during early periods.* | *All staff* | *At all times.* |
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