

## Discretionary Sports Rate Relief

- **It is important to answer ALL questions accurately to receive a fair assessment.**
- **Please ensure all relevant members of the club are involved with the completion of this questionnaire**
- **Please print in BLACK INK or type clearly**
- **CIRCLE and DELETE where appropriate**
- **Please provide any additional information you think relevant**

### Date:

#### 1. CONTACT DETAILS

Name of Club

Address of Club

Telephone number

Name of contact

Position

Address of Contact

Telephone number

#### 2. FACILITIES

Please list below all sports facilities, e.g football pitches x 3

#### 3. MEMBERSHIP

3.1 Please specify the number of members as follows:

Women player members

Women social members

Men player members

Men social members

Junior player members

Junior social members

3.2 What is the percentage of members resident in the Borough?

% Players

% Social

3.3 Are there any restrictions on membership?

- i) Play Standard Yes/No                      ii) Waiting list    Yes/No  
iii) Sex                      Yes/No                      iv) Closed club    Yes/No

If closed, state restrictions

3.4 Please provide current fees for ALL categories:

|                       |   |                       |   |
|-----------------------|---|-----------------------|---|
| Women player members  | £ | Women social members  | £ |
| Men player members    | £ | Men social member     | £ |
| Junior player members | £ | Junior social members | £ |

Other categories

#### **4. UTILISATION OF FACILITIES**

4.1 Are your facilities full utilised?                      Yes/No

4.2 Do outside clubs use your facilities?                      Yes/No

NB excluded matches with home based clubs)

If yes, please give details

4.3 Do any schools use your facilities?                      Yes/No

If yes, give names of schools & level of use

#### **5. DEVELOPING YOUTH SUPPORT**

5.1 If the club has a designated 'Junior Co-ordinator' to facilitate the development of youth support, please give name; contact address and telephone number

5.2 On average, how many coaching hours per week are offered to under 18's

5.3 Does the club organise competitions &/or events for under 18's                      Yes/No

5.4 Does the club have screening procedures in place in line with current child protection policies in order to protect young people, including references taken up, disclosure of criminal background?

Yes/No

If yes please attach evidence

- 5.5 Does the club run a programme, which encourages links with local schools? Yes/No  
If yes, list the schools the club is actively involved with & give details

**6. PARTICIPATION**

- 6.1 Please describe what coaching provision and/or specific sessions

If any, they are for following groups:

People with disabilities

Novices/beginners

Women/girls

50+

Improvers

Advanced

- 6.2 How many people regularly run coaching sessions for the club?

- 6.3 Are all the people involved in coaching insured? Yes/No

- 6.4 How many of these people are qualified & registered with their relevant Governing Body of Sport?

- 6.5 Does the club financially support the training of volunteers/coaches? E.g. to gain recognised coaching qualifications, official &/ or administrative courses/qualifications Yes/No

If yes, please provide details

- 6.6 Please indicate which, if any, of the Bromley Sports Development initiatives the club is involved with. For example, cricket, rugby, football, hockey, athletic schemes, Active Lifestyles, No limits, Connect or Community Use Agreement

- 6.7 Please describe how non-members are able to use facilities and/or attend coaching courses. (NB excluding visiting clubs when playing matches)

**7. COMPETITIONS/EVENTS**

7.1 What league/competitions does the club or individual members play in?

7.2 Does the club or any individual member represent the club at:

|                       |        |                              |        |
|-----------------------|--------|------------------------------|--------|
| County/Regional Level | Yes/No | National/International level | Yes/No |
|-----------------------|--------|------------------------------|--------|

Please give names of teams &/or individuals

**8. ORGANISATION**

8.1 Does the club issue any promotional material or information to aid recruitment? For example, to schools, leisure centres, local shops, libraries etc

Yes/No

8.2 Has the club sent any information to be distributed by the Council? Yes/No

8.3 Does/would the club display any relevant material sent by the Council? Yes/No

8.4 Does the club affiliate to the organisation 'Sport Bromley'? Yes/No

8.5 Is the club/sports affiliated to the relevant Sports Governing Bodies? Yes/No

8.6 Please provide details of the relevant club contact that would liaise with Bromley Mytime with regard to issues such as the Annual Bromley Sports Forum

Name & Address

Telephone number

**9. FINANCE**

9.1 Has the club held any fund raising activities in the last twelve months? Yes/No

If yes, please give details

9.2 Has the club made application for grant aid, sponsorship or external funds in the last two years?

If yes, please give details

9.3 Could the club supply the following information on club accounts on demand?

Statement of income & expenditure, and balance sheet? Yes/No

Statement of projected income/expenditure for the next twelve months? Yes/No