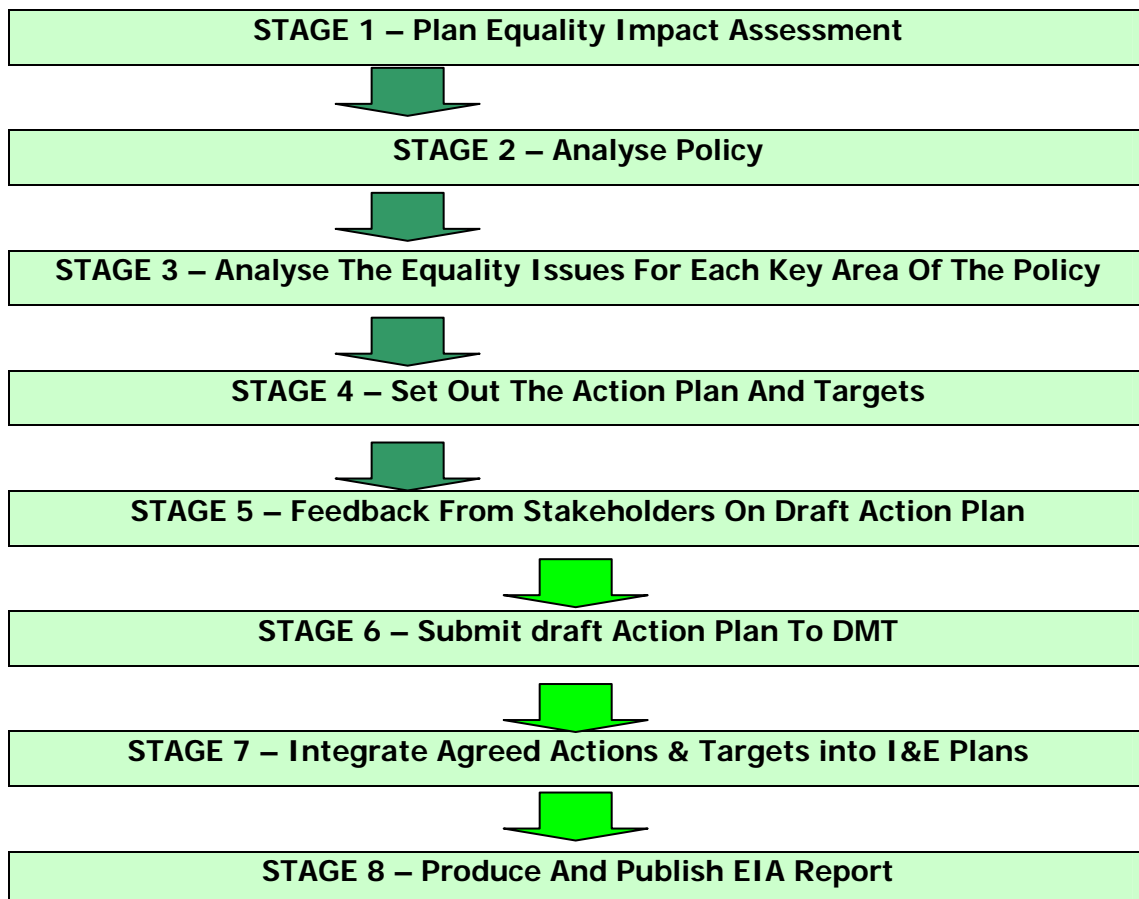


# Equality Impact Assessments for FREEZER MEALS



**Human Resources Strategic Services  
Chief Executive's Department**

*July 2007*

## STAGE 1 – PLAN EQUALITY IMPACT ASSESSMENT

**1a. Title of the EIA:**

Freezer meals Price Increase

**1b. What category of EIA is this? Please tick one of the following:**

Part of planned work	<input type="checkbox"/>
Developing new policies	<input type="checkbox"/>
Changing/ updating existing policies	<input checked="" type="checkbox"/>

**1c. Timetable for assessment:**

<b>Start Date</b>	April 2008
<b>Projected end date</b>	July 2008

**1d. Who will do the EIA? Please complete the following table:**

Name	Job Title	Roles & Responsibilities within EIA Team
Richard Haines	Head of Direct Care	

**1e. Identify any other resources that are needed to support EIA:**

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## STAGE 2 – ANALYSE THE POLICY

### 2a. Briefly describe the aim of the policy:

To ensure the continuing provision of the councils Freezer Meal service by putting in place a break even financial plan.

### 2b. Set out the policy objectives:

See 2a

### 2c. Break down the policy into its key areas:

To increase the price of a main meal by more than the level of inflation.

### 2d. List the intended recipients of the policy:

Freezer Meal customers.

### 2e. Identify partner organizations and any other departments involved in delivering the policy:

There are no other partners or organisations involved in delivering this policy.

However the consultation on the price rise will include local voluntary organisations.

### 2f Identify and list any stakeholders concerned with the delivery of the policy:

Freezer meal customers.

Relatives of freezer meal customers.

## STAGE 3 – ANALYSE THE EQUALITY ISSUES OF THE KEY AREAS OF THE POLICY

Category:	Age	Disability	Gender	Race	Religion/ Belief	Sexual Orientation
Considered in EIA?	X	X	X	X	X	

KEY AREAS:	ALL ASSOCIATED DOCUMENTS: For example: statements, forms, supporting policies ect	EQUALITIES GAP ANALYSIS :
<b>Budget</b>	2007/08 budget figures show that the Freezer Meals service is in receipt of a large subsidy (approx. £70K p.a.) from the A&CS department.	The Freezer Meals Service has no entry criteria.

Category:	Age	Disability	Gender	Race	Religion/ Belief	Sexual Orientation
Considered in EIA?	X	X	X	X	X	

KEY AREAS:	QUANTITATIVE DATA: For example: monitoring information, census data, performance indicators, Borough benchmark data, customer surveys	EQUALITIES GAP ANALYSIS :
<b>Customer Satisfaction</b>	Customer surveys show high levels of customer satisfaction (90% + for 6 out of 7 categories) with service.	It provides a range of traditional, ethnic and speciality foods to customers many of whom are elderly, vulnerable adults.
<b>Consultation</b>	There will be a consultation exercise before a price rise is introduced.	

Category:	Age	Disability	Gender	Race	Religion/ Belief	Sexual Orientation
Considered in EIA?	X	X	X	X	X	

KEY AREAS:	QUALITATIVE DATA: For example: customer opinion surveys, staff forums, focus groups, "Getting it Right" feedback	EQUALITIES GAP ANALYSIS :
<b>Other Providers Charges</b>	<p>Overall comparative data shows that the LBB charges are lower than other LA's or commercial rivals.</p> <p>23% less than other local LA's. 27% less than one commercial provider.</p>	<p>A price rise would affect those on low fixed incomes.</p> <p>However if the LBB service was to be shut down then comparative data suggest that service users would be subject to a 27% price as they would have to use the private sector.</p>

## STAGE 4 – SET OUT THE ACTION PLAN AND TARGETS

the equality action plan must be integrated into the performance centre improvement & efficiency plans/ service plans.

KEY AREA	EQUALITY CATEGORY	PROPOSED ACTION/ TARGETS	KEY MILE STONES/ TIMESCALE	WHO IS RESPONSIBLE?	RESOURCES & TRAINING REQUIRED?
<b>Budgets</b>		Plans are to have a break even service.	March 2009. At financial year end service should have considerably reduced it's need for a subsidy. March 2010. Service no longer needs a subsidy due to full year effect of new financial structure	Richard Haines	N/A
<b>Consultation</b>		Consult with service users and stakeholders, e.g. relatives (via vol. orgs.) and vol. orgs.	Consultation to start with Vol orgs in April 2008.  Service users to be consulted during May 2008	Richard Haines	N/A

### STAGE 5 – Feedback From Stakeholders On Draft Action Plan

Stakeholder	Date consulted	Feedback	Impact on Action Plan
Portfolio Holder	March 08	Agreed price rise and authorised consultation exercise.	

### STAGE 6 – Submit Draft Action Plan To DMT

<b>Date submitted:</b>	
<b>Feedback:</b>	
<b>Changes made: (If required)</b>	

### STAGE 7 – Integrate Agreed Actions & Targets Into I&E Plans

<b>Date complete:</b>	
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### STAGE 8 – Produce And Publish EIA Report

<b>Date published:</b>	
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